

Employment Notification No. WBSU/Reg/Est/NTS/483/2018 Dated 06/12/2018. Applications are invited from Indian Citizens for appointment to 35 non-teaching posts in different categories in West Bengal State University. For details, visit our website: www.wbsubregistration.org . Last Date for submission of form is 31st December 2018.

Sd/
Registrar
West Bengal State University
Barasat, Kolkata – 700126

Category of Posts:

[UR-unreserved, SC-Scheduled caste, ST-scheduled tribe, OBC-other backward class]

1. P.A. to Vice Chancellor

No of Posts:	1 One Post (UR)
Educational Qualification	Graduate in any discipline with basic knowledge of Computer Application.
Age	Maximum age limit 40 years. Relaxation of age for SC/ST 5 years and OBC-A & OBC-B 3 Years.
Pay Band	Rs. 9,000 /- – Rs. 28,300/- + GP Rs. 4400/-

2. Senior Assistant

No of Posts:	2 Two Posts (1 UR, 1 SC)
Educational Qualification	Bachelor Degree with 3 years experience in the capacity of Junior Assistant in any State Aided University or College. Proficiency in Computer Application will be preferred.
Age	Maximum age limit 40 years. Relaxation of age for SC/ST 5 years and OBC-A & OBC-B 3 Years.
Pay Band	Rs. 7,200 /- – Rs. 25,400/- + GP Rs. 4100/-

**3. Technical Assistant
(Computer Grade – II)**

No of Posts:	2 Two Posts (1 UR, 1 SC)
Educational Qualification	B.Sc. / B.C.A. from any recognized University
Age	Maximum age limit 40 years. Relaxation of age for SC/ST 5 years and OBC-A & OBC-B 3 Years.
Pay Band	Rs. 7,200 /- – Rs. 25,400/- + GP Rs. 3,900/-

4. Junior Assistant

No of Posts:	12 Twelve Posts (5 UR, 3 SC, 1 ST, 1 OBC-A, 1 OBC-B, 1 PWD)
Education al Qualification	H.S. or its equivalent with proficiency in Computer Application
Age	Maximum age limit 40 years. Relaxation of age for SC/ST 5 years and OBC-A & OBC-B 3 Years.
Pay Band	Rs. 7,200 /- – Rs. 25,400/- + GP Rs. 3,300/-

5. Group – D

No of Posts:	18 Eighteen Posts (8 UR, 5 SC, 1 ST, 2 OBC-A, 1 OBC-B, 1 PWD)
Education al Qualification	Class VIII Pass
Age	Maximum age limit 40 years. Relaxation of age for SC/ST 5 years and OBC-A & OBC-B 3 Years.
Pay Band	Rs. 5,400 /- – Rs. 18,600/- + GP Rs. 1,800/-

General Information / Conditions:

1. Forms are to be submitted online. Candidates are requested to follow the guidelines that will be mentioned at the time of submission of forms online.

The Last date for submission of forms online is 23:59 HRS of 31st December, 2018.

2. Processing and exam fees for category of post (1) to (4) is Rs. 750/= (Rs. 375/= for SC/ST) and for category (5) Rs. 500/= (Rs. 250/= for SC/ST) plus bank charges. Fees are to be submitted as per guidelines that will be mentioned in the online form.
3. Selection will be made on the basis of performance of Written Test and Interview for the category of Posts (1) to (5) depending on the no. of applicants. Candidates called for written Test and or Interview shall not be paid any T.A. / D.A.
4. Written Test for Posts (1) to (5) will be both in MCQ pattern and descriptive types.
5. For Posts (1) to (4), MCQ will be set on General Awareness, Current Affairs, Basic Arithmetic and Basic English.
6. In case of Posts (5), MCQ will be set on General Knowledge and Basic Arithmetic of NOT higher than Class VIII standard.
7. A candidate who has been allowed to appear in written examination does not mean that he or she will be called for interview. The University reserves the right to call a candidate for interview. A cut-off mark will be fixed in written examinations and fixing of this cut-off mark is at the discretion of the University.
8. Date, time and venue of the written examination and interview will be notified in the University Website in due course.
9. Age will be counted as on 1st January, 2018.
10. Minimum age for applicant should be 18 years as on 1st January, 2018.
11. For only in-service non-teaching employees of West Bengal State University a relaxation of age by 5 (five) years, beyond the general age limit as mentioned above, has been allowed (vide Higher Education Department, Government of West Bengal, letter no 922-EH/1U-64/08 dated 12th September, 2013)
12. Those candidates who had submitted their applications in response to earlier Employment Notification No: WBSU/Reg/Est/1/NTCS/2013 Dated 22.11.2013 are asked to submit their applications afresh online. They are also asked to upload payment receipt as proof that payment was made earlier. Such candidates won't have to make any payment that time.

Sd/

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